

**NIANTIC BAY YACHT CLUB** 8 Shore Road Niantic, CT 06357  
(860) 739-2558 [www.nbyc.org](http://www.nbyc.org)

***OFFSEASON CLUBHOUSE RENTAL PROGRAM***

The Clubhouse and surrounding premises are available for use by any NBYC member on a first-come-first-serve basis. A member may submit an application for rental during our rental season which is October 1<sup>st</sup> to May 15<sup>th</sup>. The club is closed and winterized after the 1<sup>st</sup> of January. If a member would like to reopen the club for rental board approval is required. The member is responsible for the cost of reopening club and winterization costs.

***\*THERE WILL NO CLUB RENTALS ON THE WEEKENDS OF DOCKS IN AND DOCKS OUT.***

An application form is available on our website. Once the application is submitted to the House Committee Chairperson and is approved the event will be scheduled. The reservation will be posted on our club calendar.

1. The attached application must be completed in its entirety, signed and forwarded to the House Committee for approval and if necessary, the approval of the Board of Governors. A member may appeal the House Committee's decision to the BOG. The refundable security deposit must accompany your application. This deposit will be returned after an inspection of the Clubhouse by the House Committee. The Clubhouse must be in the same condition as it was prior to your use, including but not limited to the Clubhouse being clean with all garbage/trash removed, in good order and repair and without any breakage or damage of any kind. The inspection of the Clubhouse may result in deductions made from your security deposit for cleaning, or repair of damage or trash removal. Any such deductions shall be determined solely by the Club Manager/House Committee Chairperson.

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Initials of Applicant

2. Use of the Clubhouse is limited to NBYC members, their family and guests, and such use must be in full compliance with the laws and ordinances of the State of Connecticut, Town of East Lyme, respectively, as well as in full compliance with the NBYC rules and regulations.

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Initials of Applicant

3. Total occupancy of the Clubhouse is limited to 115 people including tables and chairs.

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Initials of Applicant

4. The use of the Clubhouse on the reserved day is limited to the hours of 9:00AM to 11:00PM. Any greater or later use of the Clubhouse must be approved in writing by the NBYC Board of Governors. The Member listed on the application must be personally present during such use at all times on the day reserved.

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Initials of Applicant

5. The sale of tickets relating to the use of the Clubhouse or for any fundraising activities is prohibited, except as expressly authorized by the NBYC Board of Governors.

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Initials of Applicant

6. Complaints of excessive noise, any violations of these rules, or disturbance of any kind occurring as a result of your use, your guests, or any person in attendance shall result in the immediate revocation of the right to use the Clubhouse.

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Initials of Applicant

7. No contents of the Clubhouse may be taken for use outside. Tables and chairs must be used inside the Clubhouse only.

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Initials of Applicant

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8. All paper ware must be supplied by the applicant. Initials of Applicants

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9. The sale of alcoholic beverages of any kind or the dispensing of alcoholic beverages in exchange for tickets is prohibited.

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Initials of Applicant

10. The consumption or use of alcoholic beverages of any kind is prohibited unless written permission is obtained in advance from the NBYC Board of Governors and only after providing the following documents within 2 weeks prior to the event:

a) A letter requesting permission and describing the nature of the event to be held and the relationship of the attendees to the Member.

b) A certificate of liability insurance showing that the Member requesting use of the Clubhouse is personally insured for at least \$1,000,000.

In the case of Clubhouse use not involving liquor, a certificate of liability insurance showing that the Member requesting use of the Clubhouse is personally insured for at least \$300,000 must accompany the application. Generally, a copy of the current declarations page of the Member's homeowner's policy may be acceptable to the House Committee as evidence of possessing the requisite liability insurance.

\*\*Please note when a member applies for use of the club and the party is free for their guests and liquor is included with food your Homeowner Policy may not cover the event. The certificate or copy of policy should specifically state "Liquor is covered".

\*\*When a member is renting the club and is charging a fee for the event and includes liquor you will need a Special Events Policy showing that includes liquor coverage.

***Please consult your insurance carrier for these stipulations.***

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Initials of Applicant

11. Applicants will abide by all local, city, state and federal regulations.

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Initials of Applicant

**NBYC APPLICATION FOR USE OF THE CLUBHOUSE**

NAME OF NBYC MEMBER: \_\_\_\_\_

DATE/TIME OF EVENT: \_\_\_\_\_

MEMBER CONTACT INFORMATION: \_\_\_\_\_

SUMMER ADDRESS: \_\_\_\_\_

WINTER ADDRESS: \_\_\_\_\_

TYPE OF EVENT: \_\_\_\_\_

NUMBER OF PEOPLE ATTENDING: \_\_\_\_\_

GALLEY USE: YES/NO \_\_\_\_\_ **\*\*USE OF FRYOLATER IS NOT PERMITTED**

**APPLICATION FEE: \$220.00**

RECEIVED: \_\_\_\_\_

(Date/Initial)

**SECURITY DEPOSIT: \$225**

RECEIVED: \_\_\_\_\_

DATE: \_\_\_/\_\_\_/\_\_\_

#1 Are you hiring a caterer, band, disk jockey, musical group or similar type of contractor? Y\_\_\_/\_\_\_N

#2 Will liquor be served by the hired contractor? Y\_\_\_/\_\_\_N

**\*\* If either of the above questions #1 and #2 are answered YES a Certificate of Liability from the contractor must be submitted with the application and include the following;**

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**A Waiver of Subrogation in favor of NBYC on the general liability and Workman's Compensation Policy. NBYC must be listed as an additional insured on the General Liability/Liquor policy. The limit of liability will be at least 1,000,000 per occurrence on the General Liability /Liquor Liability Policy. Workman's Compensation per State of Connecticut law with statutory limits on employee liability policy.**

I certify that I have fully read and fully understand the rules attached to this application for use of the Clubhouse and agree to be bound thereby. Further, I fully understand that my right to use the Clubhouse may be revoked at any time for a violation of the rules; I shall indemnify and hold the NBYC harmless from and defend against, on behalf of the NBYC, any claim, cost, expense, loss or liability arising out of my use of the Clubhouse as described in the rules; and I agree that the that the House Committee may make charges against my security deposit for the cost of making any necessary repairs to or for cleaning the clubhouse as a result of my use of the Clubhouse.

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X \_\_\_\_\_

NBYC MEMBER

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

APPROVED BY HOUSE COMMITTEE: X \_\_\_\_\_

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